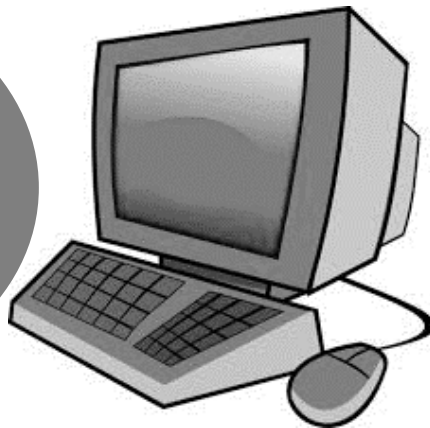


MDCPS STUDENTS!

MAKE PAYMENTS FOR YOUR SCHOOL ACTIVITIES ONLINE WITH:
ONLINE SCHOOL PAYMENTS (OSP)

AVAILABLE
NOW
THROUGH
YOUR
STUDENT
PORTAL



ONLY VISA
OR MASTER
CARD DEBIT
AND CREDIT
CARDS

BUT HOW?

1. LOG INTO STUDENT PORTAL
2. CLICK ON APPS/SERVICES/SITES
3. SCROLL DOWN AND SELECT OSP (ONLINE STUDENT PAYMENT)
4. FROM THE SCHOOLS MENU SELECT SECONDARY SCHOOL
5. SCROLL DOWN AND CLICK ON BARBARA GOLEMAN SENIOR HIGH 7751
6. SELECT ANY ACTIVITIES YOU ARE PARTICIPATING IN BY CLICKING THE ACTIVITY NAME
7. ON THE ITEM PAGE, SELECT ADD TO CART
8. AFTER BEING SENT TO THE SHOPPING CART PAGE, SELECT CONTINUE SHOPPING (REPEAT STEPS 6 & 7) OR CHECKOUT
9. ASSIGN STUDENT PROFILE TO ACTIVITY BY SELECTING STUDENT NAME FROM THE DOWNDROP MENU
10. FOLLOW THROUGH CHECKOUT PROCESS ON SITE
11. ON THE ADDRESS PAGE, MAKE SURE TO USE THE BILLING ADDRESS ASSOCIATED WITH YOUR CREDIT CARD
12. PRINT OR SAVE THE PAYMENT RECEIPT FOR YOUR RECORDS